**2025 CAF Budget Category Changes**

**2025 "Contractual Costs" may include contractual services related to 2024 CAF categories.**

**2025 "Direct Costs" include the former 2024 CAF budget category:**

* **Chapter Official Registration**: Chapter registration, Annual registration/renewal costs, Legal costs, Bank account opening and yearly costs, Liability insurance for the officers of the chapters

**2025 "Indirect Costs" include the former 2024 CAF budget categories:**

* **General Admin Support:** Office rent, Office stationary, Office furniture and equipment maintenance charge, Accounting/invoice processing, Auditing charge of organization, Compensation for paid staff, Zoom license (or other video conference tool), Voting tools (e.g. Survey Monkey license)
* **Membership Management:** Membership cards for officers and managers, Visiting cards for officers and BoD, Administration of members
* **Website Development with Hosting:** Website domain registration, Website management, Hosting services
* **General Assembly:** Annual General Meeting, Advisory Team Meeting, Expert groups/sub-committee’s meeting, Website update and material promotion
* **Marketing, Publicity, Branding:** Gifts and promotional material for chapter events, Social media promotion of events organized by the chapter

*Please Note: This may include contractual services related to indirect costs, such as: Website Development with Hosting and Marketing, Publicity, and Branding.*